DELAWARE VALLEY SCHOOL DISTRICT

SECTION: EMPLOYEESTITLE: UNCOMPENSATED LEAVEADOPTED: FEBRUARY 19, 2014REVISED: JANUARY 16, 2014

	339. UNCOMPENSATED LEAVE
1. Purpose	The Board recognizes that in certain situations an employee may request extended leave for personal reasons, and the district could benefit from the return of the employee. This policy establishes guidelines for granting uncompensated leaves of absence.
2. Authority SC 1154	The Board reserves the right to specify the conditions under which uncompensated leave may be taken.
3. Guidelines	Uncompensated leave shall be granted in accordance with provisions of the employee contract/agreement.
	Application
	Requests for uncompensated leave shall be made to the Superintendent in advance of the requested beginning date.
	Special consideration will be given to emergencies.
	All applications are subject to final approval by the Board.
	Commitment Of Employee
	The employee granted an uncompensated leave of absence shall inform the Board of his/her intentions prior to the scheduled return date.
	Commitment Of Employer
	At the expiration of uncompensated leave, the employee shall be offered the same position previously held or a like position to that previously held.
	Time on uncompensated leave shall not count as time on the job, and fringe benefits shall not be provided.
School Code 1154	